**OWSD National Chapters events**

**July-December 2022**

**APPLICATION FORM**

**SECTION 1 GENERAL INFORMATION**

**1.1 National Chapter (NC)**

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* 1. **Host Institute of the National Chapter**

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* 1. **NC contact person for the proposal: full name, position in the NC and email address**

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* 1. **Total budget requested from OWSD (please use format: USD3,000)**

**N.B. max USD3,000 per National Chapter**

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* 1. **Did the National Chapter receive funding from OWSD Secretariat in the past?**

[ ]  **No**

[ ]  **Yes – please specify in which year and for which event**

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* 1. **Are you submitting a proposal for a single event or different events (i.e. more than one event)?**

[ ]  **One event**

[ ]  **Different events**

**N.B. Please note that you must describe the overall event/s in question 1.7 below, then if there are different/separate events, you must describe each event in section 2 of this application.**

**Please note that a webinar series is considered as a single event, but you will have to insert the agenda for each webinar in section 2.**

**Please remember: the total sum of expenses of all events must not exceed USD3,000.**

* 1. **Please provide a brief overall description of the planned event/events (max. 150 words)**

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**SECTION 2 DESCRIPTION OF THE EVENT**

**N.B. If more than one event is foreseen, please copy this section and complete it for each single event.**

* 1. **Event Title**

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* 1. **City/location**

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* 1. **Proposed Date (please use format: 1 January 2022)**

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* 1. **Type of event**

**You can tick more than one box.**

[ ]  **Launch of the National Chapter**

[ ]  **Conference**

[ ]  **Webinar**

[ ]  **Seminar**

[ ]  **Workshop**

[ ]  **Training**

[ ]  **Celebration**

[ ]  **Outreach event**

[ ]  **Mid-career workshop**

[ ]  **Other – please specify**

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* 1. **Justification / relevance of the event (max 250 words)**

**Why is it important? How does it promote, enhance and/or make visible the importance of female participation in science and technology? What would be its impact on women in science in your country and/or region?**

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* 1. **Agenda**

**Provide a detailed description of the programme of the event (you can add as many rows as needed)**

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| **Time** | **Title of the Activity/Session** | **Speaker/Presenter****Responsible** | **Comments** |
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**N.B. If you are organizing a webinar series, please fill in an agenda for each webinar in the series, indicating the date of each event at the top of the table.**

* 1. **Venue (max 150 words)**

**Where will the event take place? Why was this venue selected?**

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* 1. **Participants (max 250 words)**

**Describe who is expected to attend the event (NC members and other organizations – see Call for proposals) and how many participants you are expecting.**

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* 1. **Innovation (max 250 words)**

**Please highlight in what way the event is innovative.**

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**SECTION 3 BUDGET**

**Please remember to send the estimated budget (use Annex 2) to** **owsd@owsd.net** **together with your application.**

**3.1 Other funding sources (max 250 words)**

**Specify if you have approached or have already secured other funders besides OWSD (for financial and/or in-kind support). If so, please briefly describe each of them and what their contribution will be.**

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